



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, June 22, 2023 at 11:30am
Montrose Field House
25 Colorado Avenue
Montrose CO 81401**

Minutes

- I.** **Call to Order, Roll Call.** The meeting was called to order at 11:33am. Present were: Suzi King, Ken Otto, Megan Maddy, Christina Files, and on Google Meets, Allison Howe. Paul Wiesner joined the meeting at 11:34am also on Google Meets.
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person)
- a. Sharon Howard – 2941 Ivey Drive, Montrose. Sharon presented on the dangers of leaving a pet in a hot vehicle. She presented flyers to Board members about the dangers of leaving a pet in cold or hot cars. She requested that the Board post signs around the parks, parking lots and MRD facilities letting patrons know that there is a city ordinance that states leaving pets in cars is not allowed and that breaking a window to save a pet is legal.
 - b. Sarah Drury – presented on Unify Montrose. This organization collaborates with the community, guiding people through a deliberative process to address local problems. Meetings conducted earlier this year engaged around 70 community leaders around most critical community issues and resulted in selecting child care shortage on which to focus. Unify Montrose is facilitating a community problem-solving process this summer and fall, with final solutions presentation to be in December.
- III.** **Staff Recognition:**
- a. **Anniversaries:** Matt Imus, 5yrs FT; Julie Laube 5 yrs. Anniversary plaques and certificates were presented to Matt, who was present, and for Julie, who was not present.
 - b. **New Employee Introduction/Announcement:** None
 - c. **Employee Awards:**
 - i. Core Staff of the Month – This award was presented to Casie Miller who was present.
 - ii. PT Staff of the Month – This award was presented to Trevor Oman, who is the Climbing Wall Lead. Trevor was present.
- IV.** **Proclamation: Proclaiming July is Park and Recreation Month in the Montrose Recreation District**
- a. Board Chair Christina read the proposed Proclamation. Board Chair Christina signed the Proclamation.
- V.** **Board Member Election of Officers, Term 2023 – 2024 President, Vice President, Secretary**
- a. Christina Files presented the slate of officers and formally nominated Christina Files as President, Allison Howe as Vice President and Barb Sharrow as Secretary. Christina made a motion to approve the nominations, Megan seconded the motion, the motion passed unanimously.
- VI.** **Committee Board Assignments, Term 2023-2024.** Board Chair Christina stated she will leave the Growth Committee and added Suzi King to that Committee. Ken Otto remains on Growth Committee. Allison Howe will move to the Executive Committee as the Vice Chair. Barb will also be added to the Executive Committee. The Administrative Committee remains with Barb Sharrow and Allison Howe, and Finance Committee with Paul Wiesner and Allison Howe, and MURA remains with Allison Howe.

VII. Resolution 2023 – 3 Resolution to Support the Efforts of UNIFY MONTROSE to Help Solve the Local Childcare Shortage.

- a. ED Mari referred to the information that Sara Drury presented during the open forum. Mari stated this process has been truly community driven. Mari is involved on the Unify Montrose Solutions Team, Director Christina stated she was glad that Mari has been involved. Director Barbara asked if this is a national organization and where the funds come from. Sara Drury stated that is a national organization brought to our local community. Sara stated that the organization has many private and other foundations that support it financially. They are also working locally with Lori Sharp and ThinkSharp! to pursue additional funds. Sara described that the process includes dissecting a possible solutions list, vetting those by a community panel, finalizing them through an inclusive and detailed process. The organization will form a community panel of local community members, representative of the Montrose area, to meet and select proposed solutions. In December of 2023, a plan will be announced and will be presented to the entire community. Board Chair Christina Files read the resolution. Director Barb made a motion to approve the resolution, the motion was seconded by Director Megan. The motion passed unanimously. The Resolution was signed by Board Chair Christina and Board Secretary Barbara Sharrow.

VIII. Capital Projects and Purchases

- a. **2023 CIP Update** – This report was given by Jeremy Master. The tractor that was identified in the CIP was purchased and delivered, as was the floor scrubber. A potential bidder for the Field House site Master Plan visited the site. The official RFP for this project will be written and sent out at a later date. Jeremy announced that there will be tour of the Field House at the end of this board meeting for any Board members who would like to join. The Conservation Trust Fund will fund the projects of the ADA lift chairs and turf tank painter. Miguel stated the turf tank painter is working very well. The Field House Pool Assessment is due by the end of June to the MRD by Councilman-Hunsaker, hired to perform this assessment.
- b. **ADA Transition Plan Update** – This report was given by Jeremy Master. The new pool lift chairs have arrived and will be installed soon. A curb cut at the CRC main entrance is planned for better accessibility. One bid has been received and the cost which will end up being approximately ½ of what was budgeted. The decision was made therefore to have two curb cuts, one in front of Mountain View Therapy and one in front of the entryway to the CRC. The concrete work will go out to RFP soon. This year, staff is working to resolve 130 deficiencies from the ADA Assessment./Transition Plan. Jeremy discussed inclusive programming that has been added to the MRD offerings.

IX. Committee Updates and Assignments

- a. **Exec. Committee of Board** (Board: Christina, Allison, Barb. Staff: Mari, Jeremy)
i. This committee met by email to discuss the agenda
- b. **Administrative** (Board: Megan, Barb, Alli. Staff Mari, Jeremy, Debby, Lisa)
i. This committee did not meet this month
- c. **Foundation** (Board: Megan. Staff: Mari, Cindy)
i. The Committee met this month to discuss the upcoming triathlon. There are more than 100 people registered to participate this Sunday. The new FFAM program has been popular, with about 1/3 of the funds committed. There are around 30 participants. The program has received a few different grants to fund it.
- d. **Growth** (Board: Suzi, Ken. Staff: Mari, Jeremy, Justin, Miguel)
i. The Growth Committee and Finance Committee met together last Monday. Director Ken reported that equipment replacements will be covered by the CIP. Expansion possibilities were discussed, including a new outdoor pool. Funding for proposed improvements was discussed as well. Ute / McNeil improvements were discussed as a priority.
- e. **Finance** (Board: Paul, Alli. Staff Mari, Jeremy)
i. Director Paul reported on the joint Growth/Finance Committee meeting. He stated that the MRD has enough funds to do an assessment for improvements on the Field House, with the Site Master Plan already budgeted. The three major projects that were identified as priorities were: the Field House renovation, an outdoor pool and Ute/McNeil fields. Director Paul stated that in the operating budget, the revenues are above those expected. He stated the Flex Rec is not meeting revenue expectations but expenses are holding even. Director Allison stated the RFP for the financial process audit will be going out soon. She also stated that the MRD is working on an SOP with the City Finance department in the attempts to improve that system. All financial reports through the end of May have been received by the MRD from the City. ED Mari stated Sales tax continues to increase. Last year there was an 11% increase over 2021, this year so far there has been a 6% increase.

- f. **MURA** – Director Allison stated that the committee went on a walking tour of the new distillery site as well as the new hotel at Colorado Outdoors. There are no new contracts on the table as of now.

X. Executive Director’s Update

- a. ED Mari stated staff is in process of reviewing the staffing plan and compensation analysis bids received as a result from the RPF. This will give us the opportunity to compare our staffing and compensation to other similar organizations. There is still an opening for a Field House Leader. The merit increases are going into effect July 1, 2023. Holly Park won the 2023 Starburst Award from the Colorado Lottery. Flex Rec: staff regrouped to look at the overall operations and how to improve that and how to get more members to meet revenue projections. Mari stated that this is a low risk venture and a good move to the North end of the Montrose community. She reminds staff and board to give it time to succeed. There has been a gathering of Colorado Outdoors businesses recently to help plan a Block Party to be held on July 20 at the Flex Buildings. Mari stated that the pickle ball community input led to developing a more formalized structure of levels of play with specific play times. The park behind Flex Rec was discussed. The plans to develop it have changed because the amount of the grant was considerably less than what was asked. A park will still be built, just downsized. The park work should be “completed” and opened next Spring. Director Christina asked about outreach to MADA, Wade stated that he has a meeting scheduled with the Director of MADA next week. She also asked if the MRD is doing any programming at La Raza Park. Wade stated concentrating on Marine Road also would be a good idea. Director Barbara stated there are a lot of kids at Northside and crossing Townsend can be dangerous. Wade stated that we are looking for people who want to use a skill that they are willing to share so we can develop new programming.

XI. Approval of BOD Meeting Minutes

a. 05.25.23 Regular Meeting of the Board

- i. Director Ken made a motion to approve the meeting minutes, Barb seconded the motion. The motion passed unanimously.

XII. Adjourn – the meeting adjourned at 1:25pm.

Post meeting / optional: Tour Field House and grounds as part of knowledge – base growth / understanding of operations and facilities. Four board members toured the facility; Directors Barb, Ken, Suzi and Christina. The goal was to assess, evaluate and discuss future improvements and gain an overview of operations. Staff were available to answer questions about potential future development of the Field House. The condition of the outdoor pool was discussed and Miguel stated that the pool assessment should be received soon and will be shared with the board. Ideas to update and refurbish the facility were discussed. The tour concluded at 2:04pm.

**Next BOD Regular Meeting
July 27, 2023 at 11:30am
Flex Rec 1309 Mayfly Drive, Montrose CO 81401**